Duplicate a page

You can duplicate a page right from the page's dashboard of a specific site.

Duplicating a page - From page dashboard

1. From your Site's Dashboard, Click "Pages".
2. Locate the thumbnail of the page you would like to duplicate.
3. In the lower right of the page thumbnail expand the dropdown menu.
4. Select duplicate page.
5. Save the duplicated page to give it a unique name.

You can also duplicate a page while editing any of a site's pages.

Duplicating a page - From Editor

1. While editing a page, select "Pages" in the left of the Bottom Bar.
2. Locate the thumbnail of the page you would like to duplicate.
3. In the lower right of the page thumbnail expand the dropdown menu.
4. Select duplicate page.
5. Save the duplicated page to give it a unique name.