How to Publish or Un-publish Pages

When creating a new page within a site, you may choose to un-publish (Draft) the page until it is ready to be live on your site.

By default, pages within your site are set to a published state.

Publish or un-publish a page from Editor

1. While editing a page, select the dropdown arrow in the lower right of the bottom bar.
2. Select "Publish" or "Un-publish" depending on what state the page is in.
3. The page will now be in the selected state.

Publish or un-publish a page from page dashboard

1. From your Site's Dashboard, Click "Pages".
2. Locate the thumbnail of the page you would like to publish or un-publish.
3. In the lower right of the page thumbnail click the dropdown arrow.
4. Select "Publish" or "Un-publish" depending on what state the page is in.
5. The page will now be in the selected state.

When your page is in an unpublished (Draft) state, a 404 Page Not Found message will appear when heading to the page link.