## Saving Time with .widget.html Files

A .widget.html file contains all of the html information of selected objects. This allows you to save objects that are repeated through a website (or multiple websites) easily.

## Create a .widget.html File

- 1. While in edit mode, select all object you want to include in your widget.html file.
- Copy the objects using keyboard shortcut CMD+C (on Mac) or CTRL+C (on Windows)
- 3. Open a plain text editor (we use Sublime) and paste the object using CMD+V (on Mac) or CTRL+V (on Windows)
- 4. Save the file with a unique name followed by .widget.html (i.e example.widget.html)

## Add a .widget.html File to your Page

- 1. Drag a .widget.html file onto a page while in edit mode.
- 2. The object will appear on the page.
- 3. Click "Save" to save the changes to your page.

If the .widget.html file includes media (such as an image or video) that is stored within a different site, Be sure to import/replace the media. This will prevent a dead media object if the media was ever removed from the original location.